

The logo for Monetaire, featuring the word "Monetaire" in a sans-serif font. The "M" is pink, the "o" is a stylized sphere with a blue and red gradient, and the rest of the letters are in a dark purple color. The logo is enclosed in a thin purple rectangular border.

# Monetaire

## Information Pack

Small Business Accountants  
and Tax Advisers in Worthing

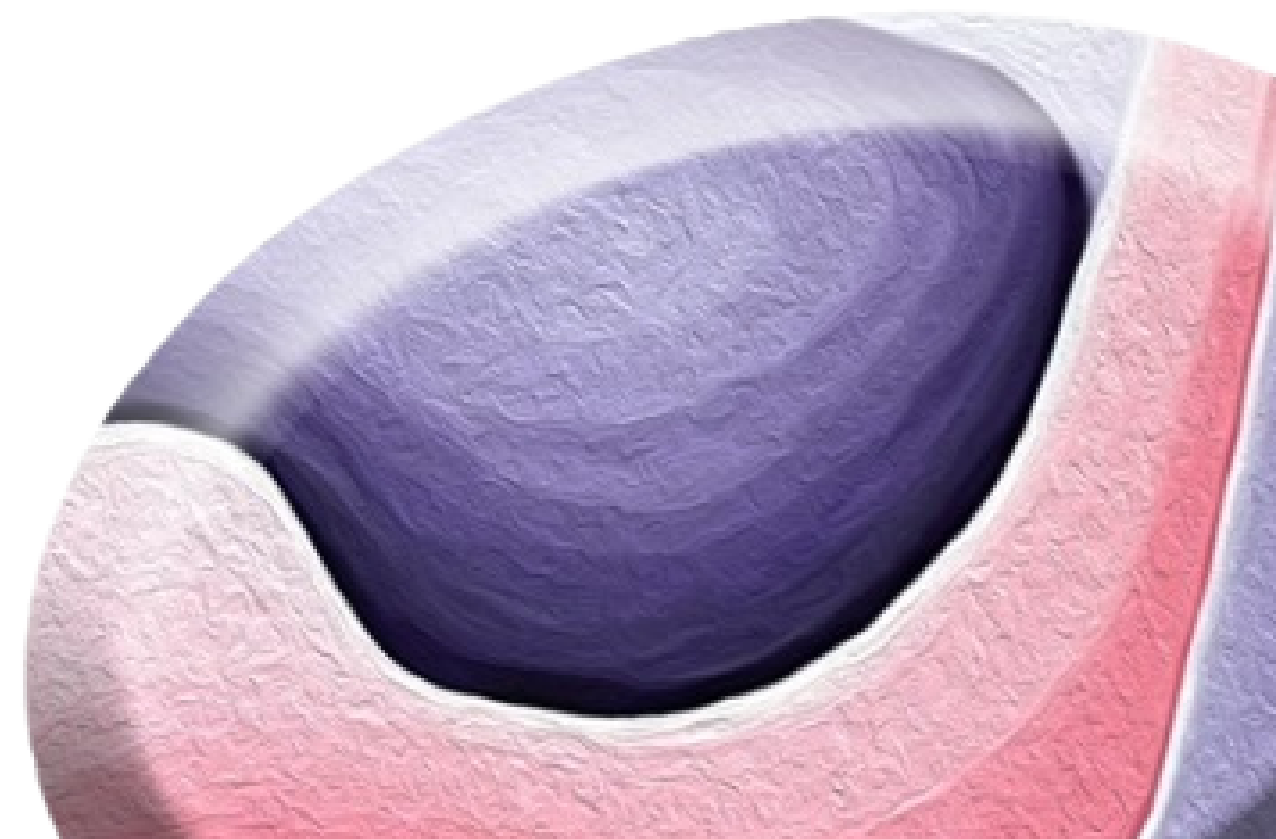
A large, solid purple arrow pointing to the right, with the text "Find out more" inside it.

Find  
out  
more

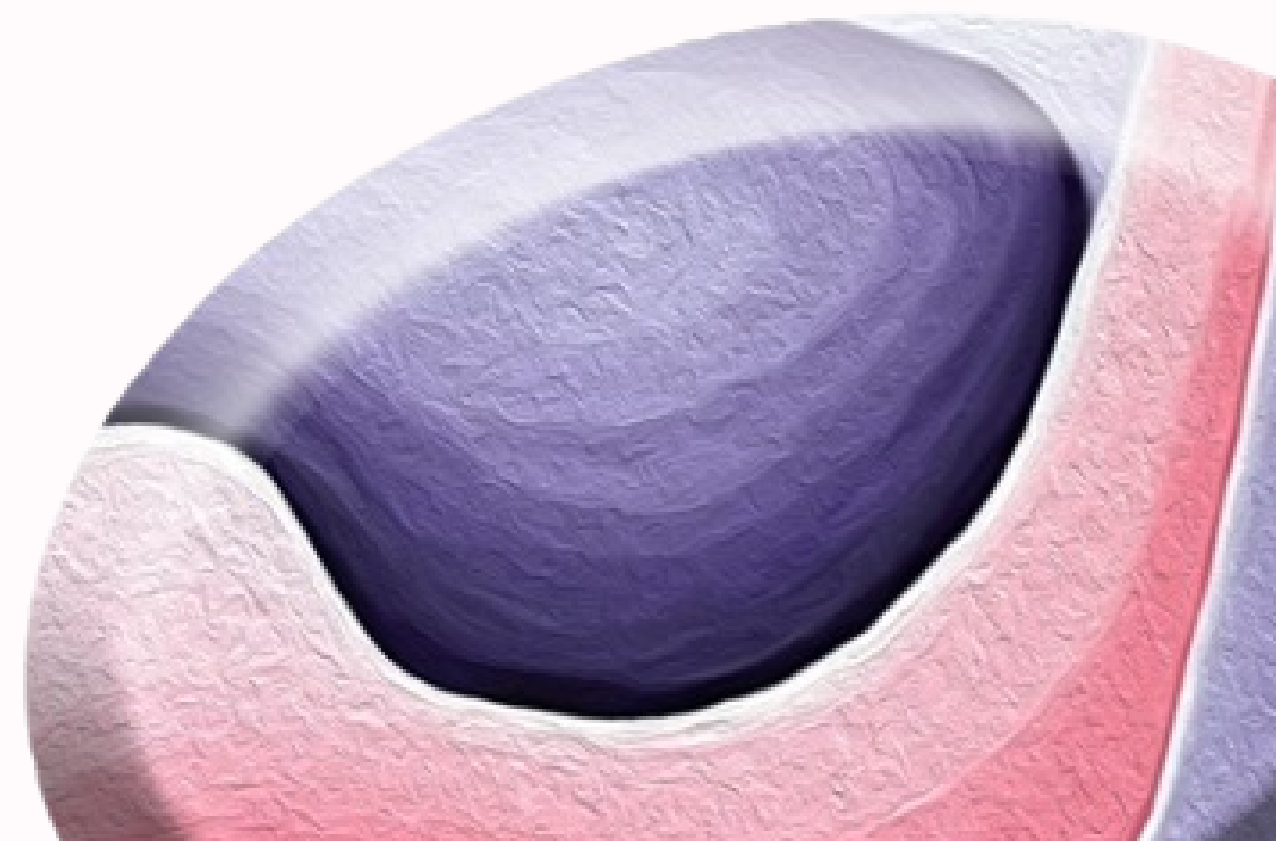
# About us

Monetaire Accountants specialises in accounting and tax services for small to medium-sized businesses, sole traders, and individuals.

Our team of skilled bookkeepers, payroll experts, and accountants is dedicated to offering first class services at competitive prices.



# Our Services





## Accountancy

Whether you're managing your trading business or rental properties, our tailored accounting services cover all your needs. Whether you operate as a sole trader, partnership, limited company or LLP, we ensure compliance with current standards and advise on the best structure for you. We also work with a number of charities with varying structures.

Our personalised approach means we spend time listening to your needs before proposing strategies to minimise your costs. We aim to make complex information clear and accessible so that you understand your financial position.



## Bookkeeping

We offer tailored bookkeeping services for businesses of any size, collaborating closely with VAT specialists to ensure accurate and timely VAT returns.

We also provide regular management accounts to keep you up-to-date on your financial status. Our team is skilled in a range of software platforms, such as QuickBooks, Xero, Sage, and more.

Visit our website to find out more: [Accountancy](#) [Bookkeeping](#)

Contact us to book a Consultation: [CLICK HERE](#)





If you require VAT services, our VAT specialists offer tailored advice to help you choose the most cost-effective scheme for your business.

If you use bookkeeping software and want peace of mind with accurate submissions, we can purely review your transactions before you submit your returns.

Alternatively, entrusting both your bookkeeping and VAT services to us streamlines the process, ensuring timely submission of your VAT returns.



Our payroll bureau offers businesses of all sizes the option to outsource PAYE compliance. We handle the entire process, including electronic delivery of payslips to employees. We then notify you of necessary payments to staff, HMRC and any other third parties. For benefits provided to employees, we prepare annual P11D forms and advise on corresponding NI contributions and PAYE obligations, ensuring tax-efficient rewards for staff and your business. Recognising the unique payroll needs of each business, we provide customised quotations tailored to your specific requirements.

Visit our website to find out more: [VAT](#) [Payroll](#)  
Contact us to book a Consultation: [CLICK HERE](#)



For limited companies, we handle your Corporation Tax returns submission and keep you updated on any amounts owed to HMRC. With our extensive experience in dealing with HMRC, we manage queries, repayments, enquiries, and investigations on your behalf, including negotiating settlements when necessary.

Our team advises on tax-efficient methods for fund extraction from your limited company, covering dividends, salary, or pensions. We handle all associated statutory paperwork to ensure compliance with regulations.



Whether you're a director of a limited company or an individual needing personalised guidance, our comprehensive tax compliance service has you covered. We handle all communication with HMRC directly, addressing enquiries or matters that arise.

With our extensive experience in dealing with HMRC, we manage routine correspondence as well as negotiate settlements for enquiries and investigations.

Visit our website to find out more: [Taxation](#)  
Contact us to book a Consultation: [CLICK HERE](#)



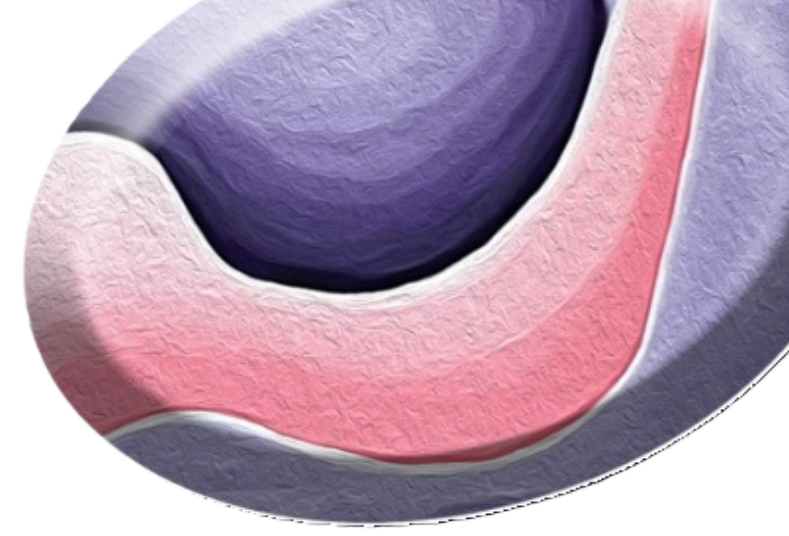
- Annual Accounts Preparation: Fully compliant with the Charities SORP and Charities Act.
- Bookkeeping & Financial Reporting: Keep your records clear, accurate, and up to date.
- Guidance for Trustees: Supporting your charity's financial health and governance.

- Independent Examinations: For charities not requiring a full audit.
- Compliance Support: Ensuring you meet all requirements with the Charity Commission and HMRC.

Visit our website to find out more: [Charity Services](#)  
Contact us to book a Consultation: [CLICK HERE](#)



# Meet the team



**Ginny Santer**

Director of  
Monetaire  
Accountants  
Limited



**Lilly Do**

Experienced  
Accounts Assistant



**Vicky Fisher**

Bookkeeper |  
Accounts Assistant



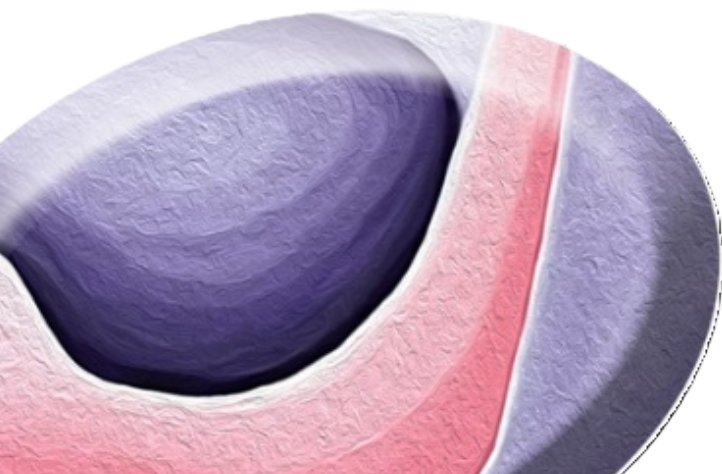
**Jade Moore**

Receptionist

# About Ginny

As the director of Monetaire Accountants Limited, I lead a dedicated team, specialising in accounts and corporate tax, with a unique perspective from my experience as a small business owner.

I'm passionate about providing clear, tailored financial advice to businesses and charities alike, helping them navigate challenges with confidence.



**Ginny Santer**

**Director of  
Monetaire  
Accountants  
Limited**

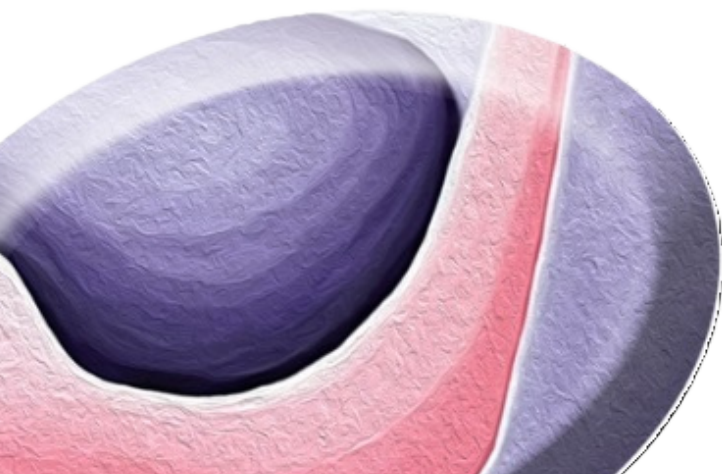
# About Lilly

With over eight years of experience as an accounts assistant and progress toward ACCA qualification, I specialise in maintaining accurate financial records and supporting businesses in achieving their goals.

I'm dedicated to delivering dependable service, practical solutions, and tailored accounting support to help businesses thrive.



**Lilly Do**  
**Experienced  
Accounts Assistant**





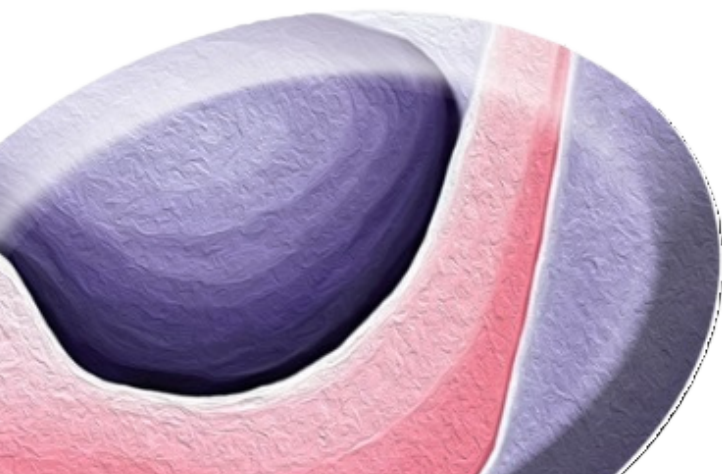
# About Vicky

With over 10 years of experience in accounting and bookkeeping, I provide tailored financial solutions to simplify complex tasks and ensure businesses stay organised and compliant.

As a certified expert in multiple accounting platforms, I'm dedicated to delivering accurate records, practical insights, and personalised service to support your success.



**Vicky Fisher**  
**Bookkeeper |**  
**Accounts Assistant**



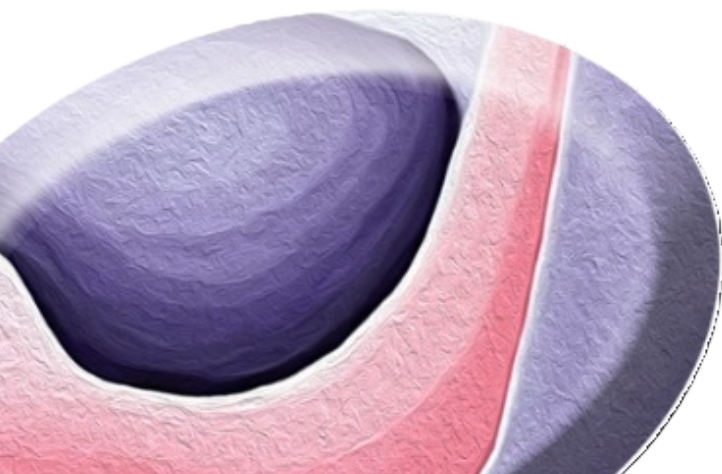
# About Jade

As the Reception Administrator for Monetaire Accountants Limited, I ensure smooth operations with efficiency, organisation, and attention to detail.

My focus on dependable support helps our team deliver exceptional financial services and enhances client experiences.



**Jade Moore**  
**Receptionist**





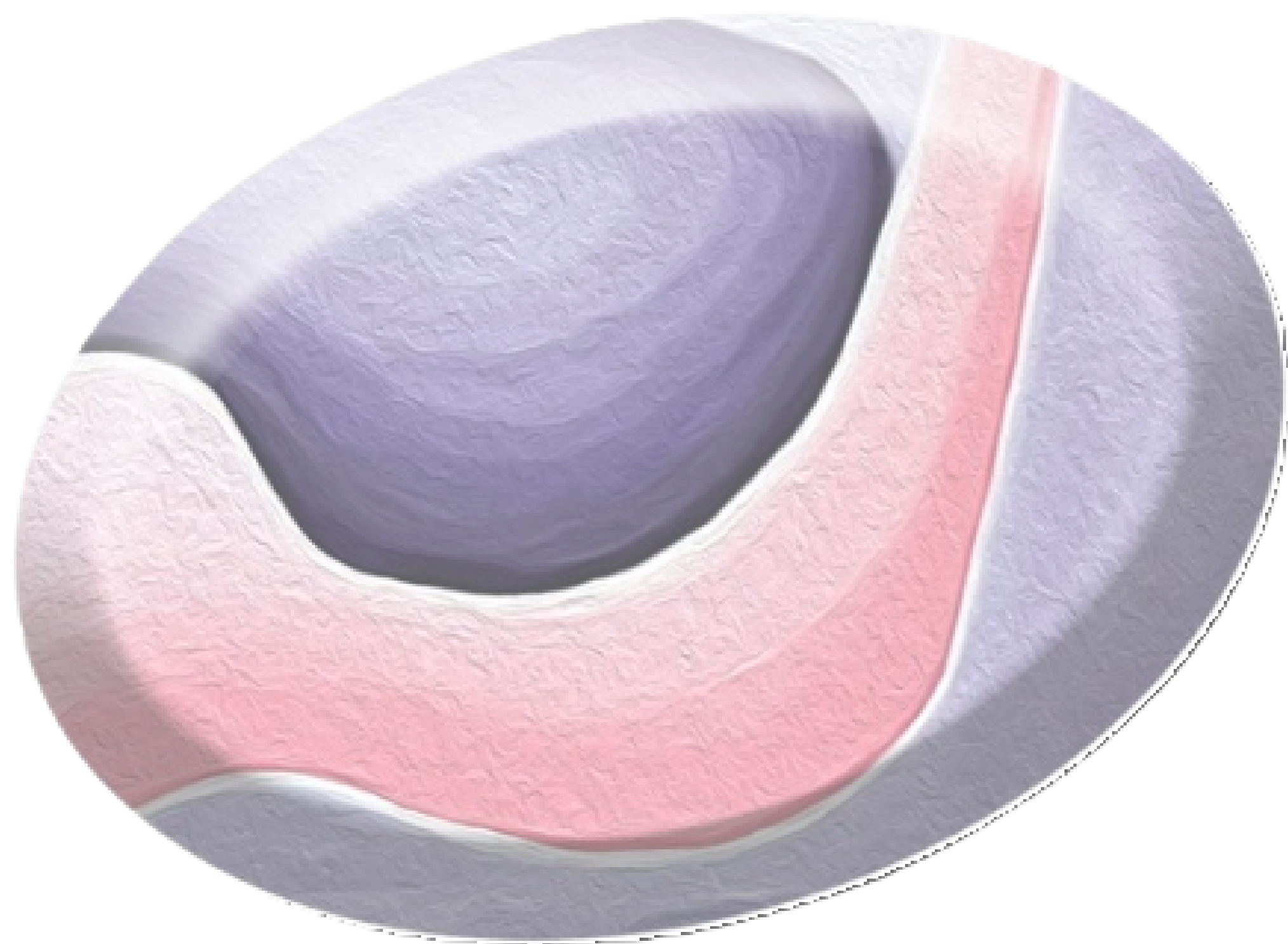
# Contact Us

Tel:  
01903 232314

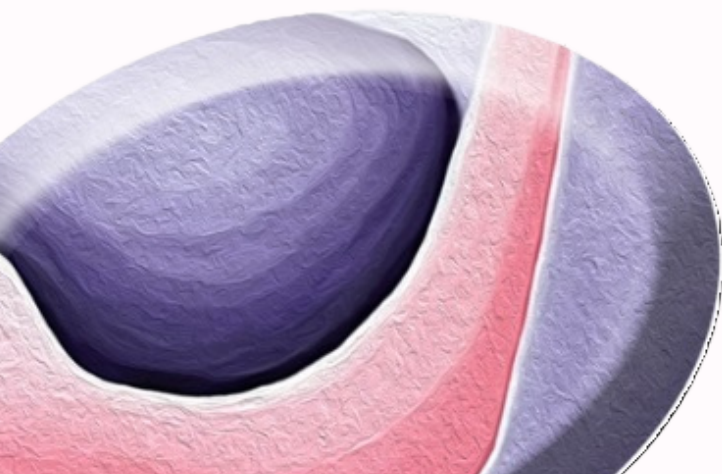
Email:  
[reception@monetaire.co.uk](mailto:reception@monetaire.co.uk)

Address:  
Sovereign House, 22 Shelley Road, Worthing, BN11 1TU

Visit our website to find out more: [Monetaire](#)  
Contact us to book a Consultation: [CLICK HERE](#)



We look forward to  
the opportunity of  
working with you



**Monetaire**